University of Sunderland **Role Profile** Part 1

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Post-Doctoral Research Assistant (Investigating mediated sex and young peoples' health and well- being)	
Job Title:	Post-Doctoral Research Assistant
Reference No:	
Reports to:	Clarissa Smith, Professor of Sexual Cultures
Responsible For:	
Grade:	
Working Hours:	37 Hours per Week (Fixed Term: 9 Months)
Faculty/Service:	Faculty of Arts and Creative Industries
Location:	David Putnam Media Centre, St Peters Campus
Main Purpose of Role:	 The postholder will work within the Centre for Research on Media and Cultural Studies, on the Wellcome Funded Seed Project 'Investigating Mediated Sex and Young Peoples' Health and Well-Being'. To support the Principal Investigator (PI) and Co-Investigators (CI) on the project and to independently research, collate and document key aspects of the project and facilitate its effective and efficient delivery. The scope of research will encompass media representations; media technologies; participation; sexual health; public health.
Key Responsibilities and Accountabilities:	 To conduct relevant online and archival research; collating and classifying data, describing visual material. To conduct literature reviews as required. To organise research meetings for the project team. To contribute to the organisation of a symposium. To manage the delivery of the above and liaise with symposium participants, external partners and AV technicians. To organise travel, speaker accommodation, liaise with venue facilities. To organise and conduct interviews involving academics and health and youth professionals, to transcribe and analyse interview transcripts. To analyse both quantitative and qualitative data where required. To assist in communicating the research in an engaging and effective way; assist with maintaining the project website including the upload of content and writing blog posts; edit film clips; create and post social media. To contribute to manuscript preparation for peer reviewed publication. To contribute to the writing and submission of funder reports.
Special Circumstances:	

University of Sunderland **Role Profile** Part 2

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Part 2A: Essential and Desirable Criteria	
	Essential
	Qualifications and Professional Memberships:
	Postgraduate qualification (normally doctorate) or equivalent in the fields of sexuality studies; media and cultural studies; sexual and/or public health; or young people.
	Knowledge and Experience:
	 Familiarity with Humanities research methodologies including literature review and research online. Familiarity with media research methodologies.
	• Familiarity with critical sexuality studies and their intersections with health and education.
	Conducting in-depth interviews.
	Analysis of interview transcripts.
	 Handling spreadsheets and quantitative data
	 Familiarity with a range of data packages, particularly SPSS or NVivo. Track record of developing peer-reviewed published work.
	Desirable
	Qualifications and Professional Memberships:
	Experience in public health very desirable
	Experience in working with young people very desirable.
	Knowledge and Experience:
	• Possess sufficient breadth or depth of specialist knowledge in the discipline to develop research programmes and methodologies.
Part 2B: Key Competencies	
Competencies are	Communication
assessed at the interview/selection testing stage	The role holder is required to, understand and convey straightforward information in a clear and accurate manner and the role holder is required to, understand and

a clear and accurate manner and the role holder is required to, understand and convey information which needs careful explanation or interpretation to help others understand, taking into account what to communicate and how best to convey the information to others and the role holder is required to, understand and convey complex conceptual ideas or complex information which may be highly detailed, technical or specialist.

Analysis and Research

The role holder is required to analyse or research complex ideas, concepts or extensive data from different perspectives; work out how best to apply existing methodologies according to the overall context, objectives and expectations; identify the relationship between complex, interdependent factors.

Initiative and Problem Solving

The role holder is required to resolve problems where there is a mass of information or diverse, partial and conflicting data, with a range of potential options available; apply creativity to devise varied solutions, approaching the problem from different perspectives.

Service Delivery

The role holder is required to deal with internal or external contacts where the service is usually initiated by the role holder, working within the organisation's overall procedures or policies OR proactively seek to explore and understand customers' needs; adapt the service accordingly to ensure the usefulness or appropriateness and quality of service (content, time, accuracy, level of information, cost).

Planning and Organising Resources

The role holder is required to plan, prioritise and organise the work or resources of self and others within own area on a daily, weekly or monthly basis; plan and manage small projects, ensuring the effective use of resources; receive information from and provide information to others to complete their planning; monitor progress against the plan.

Liaison and Networking

The role holder is required to carry out standard day-to-day liaison using existing procedures in order to ensure dissemination of information in the right format to the right people at the right time; build relationships and contacts to facilitate future exchange of information. The role holder is required to participate in networks within the organisation or externally in order to ensure dissemination of information in the right format to the right people at the right time; build relationships and contacts to facilitate future exchange of information or externally in order to ensure dissemination of information in the right format to the right people at the right time; build relationships and contacts to facilitate future exchange of information.

Date Completed:

20 June 2017